



March 2023

# NEWSLETTER



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## CSTC EMBARKS ON A THREE-DAY RETREAT AT KOFORIDUA

The Civil Service Training Centre, with the support of the Japanese International Co-operation (JICA) embarked on a three- day retreat at the Koforidua Guest Hotel from 15<sup>th</sup> to 18<sup>th</sup> of February, 2023. The purpose of the retreat was to develop AD2B year one course for upload on the new learning Management System (LMS) procured through JICA for the Centre.



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## PILOT- RUN OF AD2B YEAR 1 E-LEARNING COURSE AT CSTC



The first pilot run for the AD2B year one e-learning course which was developed for the Centre took place from 7<sup>th</sup> to 10<sup>th</sup> of March 2023 at CSTC's Conference Room. Officers from the Centre were enrolled on all courses and a test-run was conducted to assess the structure and content of newly developed online course as well as the LMS platform's usability and accessibility.



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# THIRTY-SEVEN (37) PARTICIPANTS DRAWN MAINLY FROM THE GHANA STATISTICAL SERVICE AND OTHER MINISTRIES, DEPARTMENTS, AND AGENCIES (MDAS) BENEFIT FROM A CAPACITY-BUILDING TRAINING PROGRAMME.

Training is essential to professional development and critical investment for organisations seeking to maintain a competitive edge. Employees acquire new knowledge, skills, and competencies through training that enable them to perform their job roles more effectively and efficiently.

Against this backdrop, the Office of National Statistics (UK) assisted the Ghana Statistical Service (GSS) with capacity-building activity to improve the institutional capacity of the GSS to deliver on its mandate. In collaboration with ONS, the Ghana Statistical Service organised a five-day capacity-building training workshop at the Premier Hotel in Koforidua from February 27th to March 3rd, 2023.

The overall purpose of the training was to enhance the capacity of 25 GSS staff and 12 staff from other Ministries, Departments and Agencies (MDAs) with relevant knowledge, tools and skills in Project Management, Risk Management and Monitoring, Evaluation and Learning (MEL) that will enable them effectively use the acquired skills to the benefit of their organisations.

The programme was facilitated by the Civil Service Training Centre which deployed three seasoned adjunct facilitators and two coordinators with rich experiences in the Public and Private sectors who brought their years of practical experience to bear on the sessions



# COMPETENCY- BASED TRAINING IN EVIDENCE-BASED POLICY MAKING

In accordance with our mandate to provide cutting-edge training to Public and Civil Servants, the Civil Service Training Centre (CSTC) under the auspices of the Office of The Head of Civil Service has reviewed the Training Curriculum to ensure that trainees are equipped with the requisite skills, knowledge, and attitudes to deliver effective and efficient services. Against this backdrop, the Centre organized a three (3) day competency-based training in Evidence -based Policy Making Course from 22<sup>nd</sup> -24<sup>th</sup> March 2023 for respective officers.

Some of the exciting topics covered were the Policy Development Process, what is evidence and types of evidence, Searching Effectively Online, Assessing Evidence Products, Designing effective messages and Developing effective written communication.





## MRS. DORA DEI-TUMI

### PRINCIPAL OF CSTC

Dora is a human capital development and administration professional with over two decades' experience in the public sector. She is the Principal of the Civil Service Training Centre (CSTC) where she is responsible for the overall management of the development of the human resource of the Civil Service.

She rose from a training officer at the Government Secretarial School to become the Principal of the Civil Service Training Centre.

Dora holds an Executive Masters in Business Administration from GIMPA; an MA in Adult Education (University of Ghana) and a Bachelor's degree in Linguistics and Swahili. She has participated in several executive level training programs such as Human Resource Management in Public Service Organizations (Civil Service College, Singapore), Leading Organizational Change and Transition (Civil Service College Accra), Women in Management at GIMPA to mention a few.







# CIVIL SERVICE TRAINING CENTRE

“A Centre of Excellence and a citadel of knowledge for Civil and Public Service training with empowered clients”



- ▶ The Establishment Secretariat of Ghana, which is now the Office of the Head of the Civil Service (OHCS), set up the Civil Service Training Centre in 1953 to provide training for lower and middle-level personnel in the Civil Service.

Access our registration portal online at

▶ [www.registration.cstcgh.com](http://www.registration.cstcgh.com)



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